

# SANDBACH TOWN COUNCIL

## Finance Committee

Agenda for the meeting to be held on Friday, 25 June 2004 at 7 pm in the Mayor's Room Westfields.

1. **APOLOGIES FOR ABSENCE**
2. **FINANCIAL STATEMENT FOR APPROVAL**
3. **CONFIRM STATEMENT OF 'EAR MARKED' RESERVES**
4. **CASH PROJECTION FOR APPROVAL**
5. **ACCOUNTS FOR 2003/4 FOR APPROVAL**
6. **CHEQUES FOR PAYMENT**
7. **REVIEW OF CLERK/RESPONSIBLE FINANCIAL OFFICER SALARY**

The present Salary Scale is Spinal Column Point 34, as recommended by the National Association of Local Councils, at the rate of 20/37 of that scale.

8. **AUDIT**

The Internal Auditor has notified that he requires the books on 28 June.

The External Auditor has notified that he requires the papers by 31 July.

9. **ANNUAL RISK ASSESSMENT**

To confirm the attached risk assessment report.

10. **INSURANCE SEMINAR**

An insurance seminar takes place at Winsford on 16 July at a cost of £60.

11. **INLAND REVENUE DISPENSATIONS**

Following a meeting of the Chairman of the Finance Committee and the Clerk with the Inland Revenue the result has been disappointing.

12. **QUALITY COUNCIL COMMITTEE**

To discuss the implications on finance.

13. **LETTERS OF THANKS FOR DONATIONS**

- 13.1 **Hope House**

Letter attached.

14. **APPLICATIONS FOR DONATIONS**

- 14.1 **Sandbach Rugby Union Football Club**

The heating system and showers are unsafe and must be replaced. A letter and application form are attached.

- 14.2 **Hope House**

An application letter is attached requesting support for a Foden Band concert in Nantwich to raise money for Hope House.

- 14.3 **BIRD Neuro-Development Treatment**

They seek general funding. Letter attached.

- 14.4 **Latham Memorial**

Funding is sought for the resiting in High Street.

#### **14.5 Foden-Richardson Band**

An application has been received.

#### **15. DATE, TIME AND PLACE OF NEXT MEETING**

The next Finance Committee Meeting is scheduled for 5 August 2004 to be held at the Mayor's Room, Westfields.