

SANDBACH TOWN COUNCIL

Finance and Personnel Committee

Agenda for the meeting to be held on Thursday, 9 November 2006 at 7.15pm at the Sandbach Literary Institution, Hightown.

1. **APOLOGIES FOR ABSENCE**
2. **FINANCIAL STATEMENT FOR APPROVAL**
3. **CASH PROJECTION FOR APPROVAL**
4. **CONFIRM STATEMENT OF 'EAR MARKED' RESERVES**
5. **PAYMENTS FOR APPROVAL**

5.1 **CBC – Invoice for third payment towards Sandbach Partnership**

The Council have received an invoice from Congleton Borough Council for the third and final £1,000 payment towards the cost of the Partnership Project Manager. The Town Council resolved that the matter be referred to this Committee for a decision on payment.

5.2 **Cheques for Payment**

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| CBC - Use of rooms at Westfields 2004/5 & 2005/6 | 1432.50 |
| Hacker Young – External Audit Charge | 763.75 |

6. **ACCOUNTS FOR THE YEAR 2005/6**

6.1 **Internal Audit Report Recommendations**

Progress report.

6.2 **External Audit**

A copy of the completed return is attached. It may be seen that we have received a completely clean report.

7. **TOWN COUNCIL BUDGET FOR 2007/8**

The Clerk's recommended budget is attached for members' consideration when setting the budget for 2007/8. Members are reminded that at the last Town Council Meeting the Finance Committee was requested when setting the budget to:

- Compile a list of options for financing any items in excess of 10% of the current year's budget.
- Recommend to Council the budget proposal for 2007/8.
- Explain what compromises have been made within that budget on existing items, to be presented in the form of a report and attached to the meeting agenda for the next Council meeting.
- Present the budget to the next meeting of the Town Council on 21 December for approval.

8. LETTERS OF THANKS

8.1 Clean Team.

8.2 VJ Cup

8.3 Lions Youth Band

8.4 Miss Nadine Thornton

8.5 Marriott House Veterans Association

9. APPLICATIONS FOR DONATIONS

9.1 Sandbach High School - Xmas Lunch

They request a grant of £200 towards their costs of £850.

9.2 1873 (Sandbach) A T C Squadron

They seek a grant of £455.21 towards the preparation of publicity material.

9.3 Christmas Lights Committee

They seek a grant for the estimated cost of the 2006 Sandbach Christmas Lights which they estimate as £3,261. The budget for Christmas Lights is £2,000. They would like to receive £1,000 immediately and a further sum when and if approval is given by the Finance Committee now and the Town Council on 21 December.

9.4 Sandbach Partnership – Co-ordinated Christmas Programme

They seek a grant of £1,000 towards a total cost of £5,000 to prepare a Joint Marketing Exercise for Christmas Activity and Shopping.

9.5 Sandbach Voices

They seek a grant of £1,000 towards a total cost £3,000 to mount two concerts, Britten's St Nicholas in December and Mendelssohn's Elijah in March 2007.

9.6 Wheelock Community Association

They seek £80 for a Christmas Tree to be erected somewhere in Wheelock.

10. CORRESPONDENCE

There is none.

11. DATE, TIME AND PLACE OF NEXT MEETING

The date of the next Finance Committee Meeting is scheduled for Thursday 11 January 2007 at 7.15 pm in the Sandbach Literary Institution, Hightown, Sandbach.