

SANDBACH TOWN COUNCIL

Finance Committee

Agenda for the meeting to be held on Thursday, 6 September 2007 at 7.15 pm at the Sandbach Literary Institution, Hightown.

1. APOLOGIES FOR ABSENCE

2. FINANCIAL STATEMENT FOR THE YEAR 2007/8 TO DATE

Presentation of the first quarter's results in the style agreed at that last meeting. This includes the statement of earmarked reserves.

2.1 Financial Software

A progress report on the review from the Clerk.

3. THREE YEAR PROJECTION

4. PAYMENTS FOR APPROVAL

To approve the payments proposed by the Clerk.

5. INTERNAL AUDIT

The internal auditor's report is attached. There are no actions arising.

6. EXTERNAL AUDIT

Status report from the Clerk.

7. EMPLOYEES' PENSION

Report on progress.

8. SANDBACH LITERARY INSTITUTION

To receive a verbal report from the work group considering acquisition of the Learn Direct Room and subject to their recommendation consider the financial implications.

9. LETTERS OF THANKS

9.1 Sandbach Voices

9.2 Royal British legion – Wheelock

9.3 Wheelock Primary School

9.4 Sandbach School

10. APPLICATIONS FOR DONATIONS

10.1 Sandbach Community Pride

They request a grant of £1,000 towards a cost of £2,925 to work with primary school children to design and build a garden as a contribution to Cheshire's year of the garden.

10.2 Sandbach Community Pride

They request a grant of £300 towards a project cost of £1,100 to coordinate a range of voluntary organisations as part of 2007 make a difference day.

10.3 St Peter's Church Hall

In reply to our query about the status of their large development project, they ask whether the money could be used in an alternative way.

11. CORRESPONDENCE

11.1 CCC – Parish Small Grants Scheme

Up to £1,000 funding is available to Parish and Town Councils towards projects such as (but not limited to) leaflets, mapboards, benches, kissing gates and path resurfacing projects.

12. DATE, TIME AND PLACE OF NEXT MEETING

The date of the next Special Finance Committee Meeting is scheduled for Thursday 1 November 2007 at 7.15 pm in the Sandbach Literary Institution, Hightown, Sandbach.

ADDENDUM

To be considered immediately after item 1 on the agenda

Minutes of Meetings of the Finance and Personnel Committee held on 7 June and 12 July 2007

To consider the minutes of the meetings held on 7 June and 12 July 2007 in respect of members' comments made at the STC meeting on 26 July 2007, which resulted in the following draft minute:

The accuracy and clarity of the minutes of 12 July were questioned, particularly in respect of items 2, 3 and 15. Members felt unable to approve the minutes.

RESOLVED: *that the minutes be reconsidered at the next Town Council meeting.*

Management of the Finance and Personnel Committee

Should members be unable to agree the minutes of 7 June and 12 July 2007, then consideration may need to be given to the future management of the Finance and Personnel Committee.