

# SANDBACH TOWN COUNCIL

## Quality Committee

Agenda for the meeting to be held on Thursday, 20 January 2005 at 7.15 pm in the Mayor's Room Westfields.

### **1. APOLOGIES FOR ABSENCE**

### **2. PRESENTATION BY SOUTH EAST CHESHIRE ENTERPRISE**

David McGifford, the Enterprise Manager for South East Cheshire Enterprise [SECE], based in Congleton, accompanied by Peter Whiers, Chief Executive for SECE, will make a presentation on the Sandbach Partnership, covering the following two topics:

1. Update on the Creative Enterprise Centre flagship project.
2. Strategies for the future involvement of the Town Council members with the Sandbach Partnership.

### **3. TRAINING – UPDATE**

The next CBC training is on 26 January on the subject of the Community Plan. There has been no response to the CATPC (now CALC) planned training dates for 2005.

The Clerk is attending training sessions at Halewood.

### **4. NEWSLETTER**

#### **4.1 Examples**

Examples of Town Council newsletters have been obtained from Winsford, Poynton, Halewood, Adlington, Skegness, Bridlington and Belper and are attached.

#### **4.2 CBC 'Link'**

We are invited to submit material to the CBC Link. The closing date is Friday 4 February.

### **5. SANDBACH LITERARY INSTITUTION AND TOWN COUNCIL ACCOMMODATION**

Members of the working group will report progress. The minutes of a meeting held with the Trustees on 20 December 2004, are attached.

### **6. REVISION OF FINANCIAL REGULATIONS**

Report on progress.

### **7. COUNCIL PROJECTS AND RESPONSIBILITIES**

Responsibility for the Wild Life Corridor, Georges Walk, Park and Playground maintenance, Museum, Sandbach in Bloom, Band Stand, Town Hall, Car Parks, Street Lighting, Street Cleaning, Allotments, Projects with Market Town Initiative – Enterprise Centre and Town Centre Co-ordinator, the Fountain,

Council accommodation, take responsibility for areas that bring with them a budget or other income.

To comment on the above.

**8. COMMUNITY NOTICE BOARD**

Report on progress.

**9. CORRESPONDENCE**

**9.1 Community Plan – Local Strategic Partnership**

The attached invitation to a conference on 27 January has been received.

**9.2 Sandbach Partnership – a Clean Team for Sandbach**

Representatives are invited to attend a meeting on 25 January.

**10. DATE, TIME AND PLACE OF NEXT MEETING**

The next Quality Committee Meeting is scheduled for 31 March 2005 to be held at the Mayor's Room, Westfields.