

SANDBACH TOWN COUNCIL

Quality Committee

Agenda for the meeting to be held on Thursday, 31 March 2005 at 7.15 pm in the Mayor's Room Westfields.

1. APOLOGIES FOR ABSENCE

2. SOUTH EAST CHESHIRE ENTERPRISE

Mr David McGifford's visit has been re-arranged for a later date.

A comprehensive set of information on the Sandbach Futures Scheme bid has already been given to members.

To consider the Town Council's future involvement.

3. TRAINING – UPDATE

4. NEWSLETTER

To make arrangements for a trial issue.

5. NATIONAL AGREEMENT ON SALARIES AND CONDITIONS OF SERVICE OF LOCAL COUNCIL CLERKS IN ENGLAND AND WALES

That this agreement is recommended to the Town Council.

6. SANDBACH LITERARY INSTITUTION AND TOWN COUNCIL ACCOMMODATION

Members of the working group will report progress.

7. ANNUAL TOWN MEETING

To consider the implications of the attached advice note.

8. REVISION OF FINANCIAL REGULATIONS

Report on progress.

9. COUNCIL PROJECTS AND RESPONSIBILITIES

Report on progress

10. COMMUNITY NOTICE BOARD

Report on progress.

11. SANDBACH PARTNERSHIP – A CLEAN TEAM FOR SANDBACH

Cllr R W Sutton to report on meeting held on 25 January. Details about the Sandbach Team are attached.

12. DATE, TIME AND PLACE OF NEXT MEETING

The next Quality Committee Meeting is scheduled for 16 June 2005 to be held at the Mayor's Room, Westfields.