

SANDBACH TOWN COUNCIL

Quality and Project Committee

Agenda for the meeting to be held on Thursday, 21 September 2006 at 7.15 pm in the Sandbach Literary Institution.

1. APOLOGIES FOR ABSENCE

2. PREMISES SUB-COMMITTEE

2.1 Vacancy

2.2 To approve the minutes of the meeting held on 9 August 2006.

2.3 To note any additional items for the sub-committee's attention.

2.4 Policy for hiring out the Council Chamber

3. NEWSLETTER SUB-COMMITTEE

3.1 Vacancies

4. POLICE COMMUNITY SUPPORT OFFICERS

The working group comprises Cllrs Moran, Sutton, Sherman and Alcock.

The last communication from the police is attached.

To report on progress.

5. COUNCIL PROJECTS AND RESPONSIBILITIES

5.1 Compact Workshop

The notes on the meeting held on 5 September, prepared by Fiona Cooper, are attached.

5.2 Members' Workshop

At the last meeting it was resolved that a members' workshop should be held on Saturday 7 October at 9.30am in the Council Chamber to review the advantages and disadvantages of being a Quality Council and to prepare a vision statement for the future.

To make detailed arrangements.

6. TRAINING – UPDATE

The ChALC leaflet is attached.

7. CORRESPONDENCE

There has been none that has not been covered under the above agenda.

8. DATE, TIME AND PLACE OF NEXT MEETING

The next Quality Committee Meeting is scheduled to be held at 7.15 pm. on 16 November 2006 at the Sandbach Literary Institution.