

SANDBACH TOWN COUNCIL

Quality and Project Committee

Agenda for the meeting to be held on Thursday, 21 February 2008 at 7.15 pm in the Sandbach Literary Institution.

1. APOLOGIES FOR ABSENCE

The Chairman of the meeting will adjourn the meeting to allow questions from members of the public.

After the questions the Chairman will reconvene the Quality and Project Committee Meeting.

2. SANDBACH LITERARY INSTITUTION

2.1 To receive minutes of the Premises Sub-Committee meeting held on 8 January 2008.

2.2 To receive a report regarding the lease of the ex-Learn Direct Room (attached).

2.3 To agree an action plan to lease the ex-Learn Direct Room.

2.4 To review the attached Building Maintenance Report.

To allocate tasks to Clerk, Councillors and SLI Trustees.

2.5 Management of SLI issues.

To consider the creation of an SLI Management Committee to work alongside and support the SLI Trustees.

3. QUALITY STATUS

To receive a progress report from the Clerk and to discuss how a spring submission for QS can be assured.

4. NEWSLETTER

To receive a status report which will include Distribution issues.

5. SANDBACH VISION AND VISION REPORT

5.1 Vision Update

To confirm the status of both documents.

5.2 "Town Plan"

To agree a date for the first meeting of the Vision/Town Plan Working Group.

5.3 Fair Trade Action Plan

To receive a progress report from the Fair Trade Action Group (attached).

6. SANDBACH PARTNERSHIP

To receive a report on current Sandbach Partnership activities.

7. COMMUNITY PRIDE

7.1 Ban the Plastic Bag. Report attached.

8. YOUTH COUNCIL PROJECT

8.1 To receive a progress report.

8.2 To appoint Cllr Ms G Richardson Youth Council Champion.

9. COUNCILLOR SURGERIES

9.1 To receive a report on the success of the first two surgeries.

9.2 To review the allocated time slots.

10. LIVERPOOL YEAR OF CULTURE

To receive an update of current and new plans for the Borough's contribution to the Liverpool Year of Culture.

Copy email attached.

11. CORRESPONDENCE

None.

12. DATE, TIME AND PLACE OF NEXT MEETING

To be agreed.