

SANDBACH TOWN COUNCIL

AGENDA

For the meeting of the Sandbach Town Council to be held at 7.15 pm
on Thursday, 13 December 2007
in the Sandbach Literary Institution, Hightown.

The opening prayer will be read by Rev David Page.

1. **APOLOGIES FOR ABSENCE**
 2. **WELCOME TO GUESTS**
 3. **CHAIRMAN'S REMARKS**
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The Chairman of the meeting will adjourn the meeting to allow questions from members of the public.

After the questions the Chairman will reconvene the Town Council Meeting.

4. **TO APPROVE THE MINUTES OF THE TOWN COUNCIL MEETINGS HELD ON THURSDAY 18 OCTOBER 2007.**
5. **TO APPROVE THE MINUTES OF THE MEETINGS OF THE PLANNING COMMITTEE HELD ON THURSDAY 25 OCTOBER AND 22 NOVEMBER 2007.**
6. **TO APPROVE THE MINUTES OF THE MEETING OF THE QUALITY AND PROJECT COMMITTEE HELD ON 29 NOVEMBER 2007**
7. **TO APPROVE THE MINUTES OF THE MEETING OF THE FINANCE AND PERSONNEL COMMITTEE HELD ON 1 NOVEMBER 2007.**
 - 7.1 **TO APPROVE THE MINUTES OF THE PERSONNEL SUB-COMMITTEE HELD ON 7 AND 16 NOVEMBER 2007**
8. **MATTERS ARISING FROM THE COMMITTEE MEETINGS**
 - 8.1 **Finance and Personnel Committee – Budget for the Financial Year 2008/9**

Two budgets are attached - the draft budget as proposed at the budget meeting and a second draft containing the amendments that have come to light since the meeting.

To approve the attached draft budget or to approve the draft budget with some or all of the following amendments: -

 1. That the Churchyard maintenance grant for All Saints at Wheelock be increased from £200 to £250 to include the cost of floodlighting the war memorial.
 2. That the budget for the Transport Festival be increased from £6,000 to £7,000 following receipt of projected costs.

3. That the earmarked reserve for equipment (£4,000) be transferred to the annual budget.

4. That approximately £5,050 be taken from general reserves. It is recommended that the target level for general reserves at the year end is about half the annual administration expenses (£40,000). The forecast for the level of general reserve at 31 March 2008 is about £47,000.

8.2 Finance and Personnel Committee – Precept for the year 2008/9

To approve the precept proposed by the Finance Committee of £217,730.

8.3 Quality and Project Committee – “Town Plan”

To note the Committee’s proposals concerning Town Plans.

8.4 Quality and Project Committee – Vision Action Plan

To approve the Vision Report and the Vision Document contained within it.

8.5 Quality and Project Committee – Youth Council

That the Town Council support the formation of a Youth Council for Sandbach.

8.6 Quality and Project Committee – Sandbach Town Council Surgeries

To approve the implementation of the Committee’s proposals.

9. TOWN CLERK

To approve the appointment of Miss Ann Banks as Town Clerk starting 1 January 2008 as recommended by the Personnel Sub-committee.

10. CLERICAL SUPPORT

To approve the creation of the post of Administration Assistant and to approve the necessary recruitment as recommended by the Personnel Sub-committee.

11. TRAINING 2008

A list of training dates from ChALC is attached.

12. LOCAL GOVERNMENT REORGANISATION

To receive the attached leaflet from Chester City Council and the other proponents of the creation of an East Cheshire unitary authority.

13. REPORTS

13.1 Latham Memorial

To receive the attached report from the Clerk.

13.2 Speedwatch Scheme

To receive a report from Cllr Mrs Merry.

13.3 Sandbach in Bloom

To receive a report from Cllr Sutton.

13.4 Civic Pride

To receive a report from Cllr Sutton.

13.5 Sandbach Partnership

These reports are now received by the Quality and Projects Committee.

13.6 Liverpool Year of Culture

To receive a report from Cllr Sutton.

13.7 CCC – Transforming Learning Communities Meeting 21 November

To receive a report from the Council representative, Cllr Wood.

13.8 Ex-Learn Direct Room progress

To note the attached correspondence and to receive a report from Cllr Moran.

14. CORRESPONDENCE

14.1 M6 Widening

To note the attached information from GAME (Group Against Motorway Expansion).

14.2 M6 Junction 17

Correspondence since the last meeting is attached.

14.3 Sandbach Clean Team

They request the Council to take an initiative to banish the plastic bag.

14.4 Almshouse Trust - Allotments

To note the attached correspondence.

14.5 Rotary Club of Sandbach

To note the attached additional correspondence.

14.6 DEFRA Climate Change

Local councils are encouraged to take a lead.

14.7 CCC – Waste Management Strategy

Comments are requested by 4 February.

14.8 CBC – Financial Statement 2006/7

A summary report is attached.

15. MEMBERS' ITEMS — MATTERS AFFECTING THE TOWN OF SANDBACH

There are none.

16. DATE, TIME AND PLACE OF NEXT MEETING

The proposed date for the next Town Council Meeting is Thursday 31 January 2008 at 7.15 pm at the Sandbach Town Council Offices in the Sandbach Literary Institution.