

SANDBACH TOWN COUNCIL

AGENDA

For the thirty-third Annual Meeting of Sandbach Town Council to be held on Tuesday, 8 May 2007 at 7.15pm at the Sandbach Literary Institution, Hightown.

Opening prayer by Rev Rex Buckley

1. **Apologies for absence**
2. **The retiring Chairman's remarks**
3. **Nominations for and election of the Chairman of the Council for the year 2007/2008**
4. **The investiture of the new Chairman**
5. **The Clerk will call upon the new Chairman to read and sign his or her declaration accepting the office of Chairman of the Council**
6. **The new Chairman's consort will be invested with jewel of office**
7. **Tribute by the new Chairman to the retiring Chairman and his consort**
8. **Appointment by the new Chairman of honorary Chaplains, the announcement of the dates of Civic Events and the charities to be supported and ambitions for year of office**
9. **Nominations for and election of the Vice-Chairman of the Council for the year 2007/2008**
10. **Investiture of the new Vice-Chairman by the Chairman**
11. **The Clerk will call upon the new Vice-Chairman to read and sign his or her declaration accepting the office of Vice-Chairman of the Council**
12. **Chairman's Role on Committees,**
Interpretation of SO 41(a)
"The Chairman shall be a member of every Committee."
Does this include Sub-Committees and Working Groups?
13. **East Ward Vacancy**
To co-opt a member to fill this vacancy.
14. **Appointment of the Finance Committee**
 - 14.1 **To appoint the Committee of 10 Members**
The retiring Committee: -
Councillors M R Sherman (Chairman), J J Moore (Vice-Chairman), Mrs D E Alcock, Mrs M E France, D K Atkin, P J Darnes, J Iddon, D Lloyd-Griffiths, W W Scragg and D Robinson.
 - 14.2 **Appointment of the Chairman of the Finance Committee**
 - 14.3 **Appointment of the Vice Chairman of the Finance Committee**

15. Appointment of the Planning Committee

15.1 To appoint the Committee of 10 Members

The retiring Committee: -

Councillors R W Sutton (Chairman), Mrs P M Minshull (Vice-Chairman), Mrs P E M Price, Mrs M E France, Mrs G M Thomas, E Lea, J J Moore, L Morris, D Robinson and W W Scragg.

15.2 Appointment of Chairman of the Planning Committee

15.3 Appointment of Vice Chairman of the Planning Committee

16. Appointment of the Quality and Projects Committee

16.1 To appoint the Committee of 10 Members

The retiring Committee: -

Councillors P Darnes (Chairman), W W Scragg (Vice-Chairman), Mrs D E Alcock, D K Atkin, D Lloyd-Griffiths, J J Moore, D Robinson, M Sherman and R W Sutton.

16.2 Appointment of Chairman of the Quality and Projects Committee

16.3 Appointment of Vice Chairman of the Quality and Projects Committee

17. Appointment of a 'Vision' Working Group

17.1 To set up the working group

To be responsible to the Town Council and as recommended by the Quality and Project Committee on 15 March 2007.

17.2 To appoint the working group of 7 Members

The working group is to include the Chairman of the Quality and Projects Committee.

18. Appointment of a 'Local Government Reorganisation' Working Group

18.1 To set up the working group

To be responsible to the Town Council and as recommended by the Quality and Project Committee on 15 March 2007.

18.2 To appoint the working group of 7 Members

The working group is to include the Chairman of the Quality and Projects Committee.

19. Representatives on Congleton Borough Council Committees

The retiring representatives are: -

19.1 Area Forum Committee – 1 member

Councillor J J Moore

19.2 Town and Parish Councils' 'At Home'

The Chairman or Vice-Chairman and the Clerk of the Council.

19.3 Malkins Bank Environmental Liaison Committee

Councillor D Robinson

(NB: Representatives of Sandbach Town Council may be asked to attend other

Committee meetings following Congleton Borough Council's Annual Meeting)

20. Representatives on Outside Bodies

(NB: The Council's nominees to serve on the outside bodies do not necessarily need to be Members of the Council.)

Representation in 2006/07 with the dates of the end of extended terms shown in brackets was: -

20.1 Sandbach Partnership Executive – 1 member

Councillor B E Moran.

20.2 Sandbach Partnership Project Teams – 1 member on each group

Business Grants and Community Fund – Councillor M Sherman

Business Landscapes - Councillor R W Sutton

20.3 Neighbourhood Policing Unit Liaison Group – 4 members

To appoint 4 members to liaise with the Sandbach Secondary Schools, the PCSO and Police.

20.4 Sandbach Christmas Lights Committee – 2 members

Councillors D K Atkin, J J Moore and R W Sutton.

20.5 Sandbach Festival of Transport Committee – 2 members

Councillors Mrs D E Alcock, D K Atkin and J J Moore.

20.6 Sandbach in Bloom Committee – 2 members

Councillors Mrs D E Alcock, Mrs M E France, D K Atkin, J J Moore and R W Sutton.

20.7 Community Pride Action Team – 1 member

Councillor B E Moran.

20.8 Sandbach Almshouse Trust – 4 members

To note the following previous appointments.

Councillor D Robinson (31/5/2008)

Councillor Mrs D E Alcock (31/5/2008)

Councillor M Sherman (31/5/2010)

Councillor J J Moore (31/5/2010)

20.9 Sandbach School Governing Body – 1 member

To note the previous appointment.

Mr B Thompson.

20.10 Linden Bank Liaison Committee

It was agreed at the Meeting of the Town Council on 21st October 1993 that the nominees for each year be the Chairman and Vice-Chairman of the Town Council. Substitutes are to be arranged if necessary.

20.11 Sandbach Literary Institution Trustees – 2 members

Councillor E A Lea

20.12 Sandbach Streets Ahead and Youth Project – 1 member

Councillors Mrs M E Smith and W W Scragg.

20.13 M6 Forum (Staffordshire and Cheshire) and Cheshire Forum of M6 Councils – 1 member (previously two separate representatives)

Councillor J J Moore and Councillor P J Darnes with substitutes allowed.

20.14 Central Cheshire Primary Care Trust – 1 member

Councillor J J Moore with substitutes allowed.

20.15 Cheshire County Council – Annual Town & Parish Council Conference

Chairman and Vice-Chairman with substitutes allowed.

20.16 Cheshire Association of Local Councils – Congleton Area Meeting

Councillors Darnes and Moran plus the Clerk with substitutes allowed.

20.17 Cheshire Association of Local Councils – Annual Meeting

Councillors Darnes and Moran.

20.18 Public Rights of Way Officer

Councillor Darnes.

20.19 Old Hall Action Group – 1 member

New appointment.

20.20 Wheelock Village Hall Fund

The Charity Commission have cancelled their proposal to transfer the property of the Wheelock Village Hall Fund to the Wheelock Community Association. They now propose to convert the Wheelock Village Hall Fund into a formal charity. It is proposed that there be a trustee body of five which will include single representatives from the Wheelock Community Association and Sandbach Town Council.

a. Is the Town Council prepared to nominate a trustee?

If so

b. To appoint a trust member.

21. Appointment of Internal Auditor

To appoint JDH Business Services Ltd as internal auditor.

22. Attendance at Meetings

See attached schedule.

23. To approve the Calendar for 2007/2008

See attached schedule.

24. Date, Time and Place of next Meeting

The next meeting of the Town Council is a business meeting scheduled for Thursday 17 May 2007 at 7.15pm in the Sandbach Literary Institution, Hightown.