

SANDBACH TOWN COUNCIL

AGENDA

For the thirty-fourth Annual Meeting of Sandbach Town Council to be held on Tuesday, 6 May 2008 at 7.15pm at the Sandbach Literary Institution, Hightown.

Opening prayer by Rev Jimione Kaci

1. **Apologies for absence**
2. **The retiring Chairman's remarks**
3. **Nominations for and election of the Chairman of the Council for the year 2008/2009**
4. **The investiture of the new Chairman**
5. **The Clerk will call upon the new Chairman to read and sign his or her declaration accepting the office of Chairman of the Council**
6. **The new Chairman's consort will be invested with jewel of office**
7. **Tribute by the new Chairman to the retiring Chairman and his consort**
8. **Appointment by the new Chairman of honorary Chaplains, the announcement of the dates of Civic Events and the charities to be supported and ambitions for year of office**
9. **Nominations for and election of the Vice-Chairman of the Council for the year 2008/2009**
10. **Investiture of the new Vice-Chairman by the Chairman**
11. **The Clerk will call upon the new Vice-Chairman to read and sign his or her declaration accepting the office of Vice-Chairman of the Council**
12. **Appointment of the Finance Committee**
 - 12.1 **To appoint the Committee of 10 Members**

The retiring Committee: -
Councillors M R Sherman (Chairman), S A M Corcoran (Vice-Chairman), Mrs D E Alcock, Mrs G M Merry, D Darnes, P J Darnes, S B Holland, R W Sutton, B E Moran and L Morris.
 - 12.2 **Appointment of the Chairman of the Finance Committee**
 - 12.3 **Appointment of the Vice Chairman of the Finance Committee**
13. **Appointment of the Planning Committee**
 - 13.1 **To agree to increase the Committee to 10 members.**
 - 13.2 **To appoint the Committee of 10 Members**

The retiring Committee: -
Councillors R W Sutton (Chairman), Mr S B Holland (Vice-Chairman), Mrs P M Minshull, Ms G J Richardson, A J Wood, G W Bell, K E Haines, and D Robinson.

- 13.3 Appointment of Chairman of the Planning Committee**
- 13.4 Appointment of Vice Chairman of the Planning Committee**
- 14. Appointment of the Quality and Projects Committee**
- 14.1 To appoint the Committee of 10 Members**
- The retiring Committee: -
Councillors P J Darnes (Chairman), B E Moran (Vice-Chairman), Mrs D E Alcock, Mrs G M Merry, Ms G J Richardson, M Sherman, G W Bell, W R Goodall, K E Haines and D Robinson.
- 14.2 Appointment of Chairman of the Quality and Projects Committee**
- 14.3 Appointment of Vice Chairman of the Quality and Projects Committee**
- 15. Appointment of a 'Vision' Working Group**
- To decide if it is necessary to appoint a Vision Working Group for the forthcoming year, if so to appoint 7 members.**
- Retiring Members:-
Councillors P J Darnes, B E Moran, W W Scragg, Sherman and Sutton.
The working group is to include the Chairman of the Quality and Projects Committee.
- 16. Appointment of a 'Local Government Reorganisation' Working Group**
- To decide if it is necessary to appoint a Local Government Reorganisation working group for the forthcoming year, if so to appoint 7 members.**
- Retiring Members:-
Councillors P J Darnes, B E Moran, W W Scragg, Sherman and Sutton.
The working group is to include the Chairman of the Quality and Projects Committee.
- 17. Representatives on Congleton Borough Council Committees**
- The retiring representatives are: -
- 17.1 Area Forum Committee – 1 member**
- Councillor P J Darnes
- 17.2 Town and Parish Councils' 'At Home'**
- The Chairman or Vice-Chairman and the Clerk of the Council.
- 17.3 Malkins Bank Environmental Liaison Committee**
- Councillor D Robinson
- (NB: Representatives of Sandbach Town Council may be asked to attend other Committee meetings following Congleton Borough Council's Annual Meeting)
- 18. Representatives on Outside Bodies**
- (NB: The Council's nominees to serve on the outside bodies do not necessarily need to be Members of the Council.)
- Representation in 2007/08 with the dates of the end of extended terms shown in brackets was: -

- 18.1 Sandbach Partnership Executive – 1 member**
Councillor B E Moran.
- 18.2 Sandbach Partnership Project Teams – 1 member on each group**
Business Grants and Community Fund – Councillor M Sherman
Business Landscapes - Councillor R W Sutton
- 18.3 Neighbourhood Policing Unit Liaison Group – 4 members**
Councillors Mrs D E Alcock, B E Moran, M R Sherman and R W Sutton.
- 18.4 Sandbach Christmas Lights Committee – 2 members**
Councillors Mrs D E Alcock and G M Merry.
- 18.5 Sandbach Festival of Transport Committee – 2 members**
No appointment was made for 2007/08.
- 18.6 Sandbach in Bloom Committee – 2 members**
No appointment was made for 2007/08.
- 18.7 Sandbach Community Pride – 1 member**
Councillor Mrs G M Merry.
- 18.8 Sandbach Almshouse Trust – 4 members**
To note the following previous appointments and to appoint to the two vacancies that will arise on 31 May 2008.
Councillor D Robinson (31/5/2008)
Councillor A J Wood
- 18.9 Sandbach School Governing Body – 1 member**
Mr B Thompson.
- 18.10 Linden Bank Liaison Committee**
It was agreed at the Meeting of the Town Council on 21st October 1993 that the nominees for each year be the Chairman and Vice-Chairman of the Town Council. Substitutes are to be arranged if necessary.
- 18.11 Sandbach Literary Institution Trustees – 2 members**
Councillors D K Atkin and S B Holland.
- 18.12 Sandbach Streets Ahead and Youth Project – 1 member**
Councillor G W Bell
- 18.13 M6 Forum (Staffordshire and Cheshire) and Cheshire Forum of M6 Councils – 1 member (previously two separate representatives)**
Councillor P J Darnes.
- 18.14 Central Cheshire Primary Care Trust – 1 member**
Councillor S B Holland.
- 18.15 Cheshire County Council – Annual Town & Parish Council Conference**
Chairman and Vice-Chairman with substitutes allowed.

18.16 Cheshire Association of Local Councils – Congleton Area Meeting

Councillors D L Darnes, P J Darnes and the Clerk with substitutes allowed.

18.17 Cheshire Association of Local Councils – Annual Meeting

Councillors P J Darnes and W W Scragg.

18.18 Cheshire Planning Forum

Councillor P J Darnes.

18.19 Public Rights of Way Officer

Councillor P J Darnes.

18.20 Old Hall Action Group – 1 member

Councillors Mrs P M Minshull and R W Sutton.

18.21 Wheelock Village Hall Fund Trustee

Councillor R W Sutton

18.22 Middlewich Railway Steering Group

Councillor D L Darnes

19. Appointment of Internal Auditor

To appoint JDH Business Services Ltd as internal auditor.

20. To approve the Calendar for 2008/2009

See attached schedule.

21. Date, Time and Place of next Meeting

The next meeting of the Town Council is a business meeting scheduled for Thursday 22 May 2008 at 7.15pm in the Sandbach Literary Institution, Hightown.